प्राचार्य
RACE प्रोग्राम के नोडल/
को-नोडल राजकीय महाविद्यालय, राजस्थान।
एवं
सभी सहायक निदेशक,
क्षेत्रीय कार्यालय, कालेज शिक्षा, राजस्थान।

विषयः एन्युअल ऑडिटिंग प्रोग्राम के लिये जिला एवं महाविद्यालय स्तर पर प्रशिक्षण कार्य हेतु कॉलेज वार्षिक मूल्यांकन का असैससमैण्ट मैट्रिक्स एवं प्रेजेन्टेशन के प्रारुप प्रेषण बाबत।

सन्दर्भ: 12 सितम्बर 2019 को जयपुर में आवश्यक एन्युअल ऑडिटिंग प्रोग्राम की आयोजित बैठक के कम में।

महोदय,
जैसी कि आपको विदित है कि आपके महाविद्यालय द्वारा दिनांक 16-25 सितम्बर 2019 की अवधि में एन्युअल ऑडिटिंग प्रोग्राम का जिला स्तरीय प्रशिक्षण कार्यकम आयोजित करवाया जाना है। इस संबंध में दिनांक 12 सितम्बर 2019 को जयपुर में आयोजित राज्य स्तरीय प्रशिक्षण कार्यकम में विस्तृत निर्देशित किया जा चुका है। अपकी सहायता के लिये वार्षिक मूल्यांकन का असैससमैण्ट मैट्रिक्स एवं प्रेजेन्टेशन के प्रारुप प्रेषित किये जा रहे हैं, जिनकी आपको प्रशिक्षण के दौरान आवश्कता होगी। इन प्रारुपों को आप अपने जिले के सभी महाविद्यालयों को भी शेयर करें ताकि महाविद्यालय स्तर पर प्रशिक्षण के समय वे इनका उपयोग कर सकें।
इस संबंध में किसी प्रकार की जानकारी /सहायता हेतु आयुक्तालय कॉलेज शिक्षा में इस परियोजना के प्रभारी अधिकारी, डा. विनोद कुमार भारद्वाज से उनके मोबाइल नम्बर 9414304650 पर सम्पर्क करें।


प्रदीप क्मार बोरड,_IAS
आयुक्त, कॉलेज शिक्षा, एवं विशिष्ट शासन सचिव, उच्च शिक्षा,राजस्थान

पत्रांक: CCE/SDC/ CAP-AAP/2019/1253; Date! $13^{\text {th }}$ Sept. 2019
प्रतिलिपि: निम्नलिखित को सूचनार्थ हेतु प्रेषित है-

1. निजी सचिव, शासन सचिव, उच्च एवं तकनीकी शिक्षा, राजस्थान सरकार, जयपुर।
2. निजी सचिव, आयुक्त, कॉलेज शिक्षा विभाग, राजस्थान जयपुर।
3. निजी सहायक, अतिरिक्त आयुक्त, कॉलेज शिक्षा विभाग, राजस्थान जयपुर।
4. वित्तीय सलाहकार, आकाशि, जयपुर।
5. संयुक्त निदेशक, HRD/P/P\&C/Acad./Admn./RUSA/RVRES, आकाशि, जयपुर।
6. सभी प्रभारी अधिकारी, महाविद्यालय समूह, आकाशि, जयपुर।
7. वैव प्रभारी को आकाशि की वैवसाइट पर अपलोड/संबंधितों को ई-मेल करने हेतु।
8. रक्षित पत्रावली।

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| Assessment matrix for Annual Auditing programme |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
| A. Teaching and Learning | A-1 Student Strength | 1 | Actual Student Strength as percentage of Sanctioned Strength | 3 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 2 | No. of Applications received as the ratio of Sanctioned seats in UG Part-I and PG (Prev.) | 2.5 | 0-0.2 | 0.2-1.0 | 1.0-1.5 | 1.5-2.0 | 2.0 and above |
|  | A-2 Inclusivity | 3 | Percentage of Girls in case of (a) Co Ed. College | 1.5 | 0-10 | 10-20 | 20-30 | 30-50 | 50 and above |
|  |  |  | (b) Girls College |  |  |  |  |  | Yes |
|  |  | 4 | Percentage of SC | 1 | 0 | More than 0 but less than 10 | 10-20 | 20-30 | 30 and above |
|  |  | 5 | Percentage of ST | 1 | 0 | More than 0 but less than 10 | 10-20 | 20-30 | 30 and above |
|  |  | 6 | Percentage of OBC | 1 | 0 | More than 0 but less than 15 | 15-30 | 30-45 | 45 and above |
|  |  | 7 | Percentage of MBC | 1 | 0 | More than 0 but less than 2 | 2-4 | 4-6 | 6 and above |
|  |  | 8 | Percentage of EWS | 1 | 0 | More than 0 but less than 2 | 2-4 | 4-6 | 6 and above |
|  |  | 9 | Percentage of Minorities | 1 | 0 | More than 0 but less than 1 | 1-2 | 2-3 | 3 and above |
|  |  | 10 | Percentage of Students from other districts | 0.5 | 0 | More than 0 but less than 2 | 2-4 | 4-6 | 6 and above |
|  |  | 11 | Percentage of BPL Students | 0.5 | 0 | More than 0 but less than 10 | 10-20 | 20-30 | 30 and above |
|  |  | 12 | Percentage of students with Special abilities | 0.5 | 0 | More than 0 but less than0.1 | 0.1-0.2 | 0.2-0.3 | 0.3 and above |
|  | A-3 Choices | 13 | No. of Faculties (Arts, Science, Commerce etc.) | 1 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 14 | No. of Subjects offered at UG Courses | 1.5 | 0 | 3-5 | 6-8 | 9-12 | 13 and above |
|  |  | 15 | No. of PG Courses offered | 0.5 | 0 | 1-3 | 4-6 | 7-9 | 10 and above |
|  |  | 16 | No. of Vocational / skill Courses offered | 0.5 | 0 | 1-5 | 6-10 | 11-15 | 16 and above |

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| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
|  |  | 17 | Percentage of students enrolled in vocational courses | 0.5 | 0-1 | 1-3 | 3-6 | 6-10 | 10 and above |
|  |  | 18 | Percentage of Students enrolled in Skill Development Courses (RSLDC and Other agencies) | 1.5 | 0-1 | 1-3 | 3-6 | 6-10 | 10 and above |
|  | A-4 FacultyPortrayal | 19 | Working faculty (inluding work arrangement, guest faculty, adhoc) as percentage of sanctioned posts | 1.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80 and above |
|  |  | 20 | Percentage of filled posts (regular appointments) against sanctioned posts | 1 | 0-20 | 20-40 | 40-60 | 60-80 | 80 and above |
|  |  | 21 | Percentage of working faculty members having Ph.D Degree | 1.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 22 | Percentage of working faculty members having M.Phil. Degree (other than Ph.D) | 0.5 | 0-2.0 | 2.0-4.0 | 4.0-6.0 | 6.0-8.0 | 8.0 and above |
|  |  | 23 | Percentage of working faculty members awarded PDF/D.Litt | 0.5 | 0-2.0 | 2.0-4.0 | 4.0-6.0 | 6.0-8.0 | 8.0 and above |
|  |  | 24 | Student-Teacher ratio as per sanctioned posts | 1 | above 100 | 100-80 | 80-60 | 60-40 | 40 and below |
|  |  | 25 | Student-Teacher ratio as per working teachers | 1 | above 100 | 100-80 | 80-60 | 60-40 | 40 and below |
|  |  | 26 | Target of content-wise teaching achieved in percentage | 1 | 0-20 | 20-40 | 40-60 | 60-80 | 80 and above |
|  |  | 27 | Percentage of faculty members contributed to devlopment of E -content (which is being utilised in more than one institute) | 1 | 0 | More than 0 but less than 10 | 10-20 | 20-30 | 30 and above |
|  | A-5 Student performance and | 28 | Pass percentage in last University result | 3 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  | outcomes | 29 | Percentage of Students scored 60\% and above in University result | 2 | 0-10 | 10-20 | 20-30 | 30-40 | 40 and below |

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| Assessment matrix for Annual Auditing programme |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
| B. Research and Professional Practices | B-1 Research Output | 30 | Percentage of Students scored 75\% and above in University result | 1 | 0 | More than 0 but less than 5 | 5-10 | 10-15 | 15 and above |
|  |  |  | Total | 35 |  |  |  |  |  |
|  |  | 31 | Percentage of faculty members having 5 and more research papers published during last 3 years | 1 | 0 | More than 0 but less than 2 | 2-3 | 3-4 | 4 and above |
|  |  | 32 | Percentage of faculty members authored/co-authored at least one book | 1 | 0 | More than 0 but less than 2 | 2-3 | 3-4 | 4 and above |
|  |  | 33 | Percentage of faculty members recognized as research supervisor | 1.5 | 0 | More than 0 but less than 2 | 2-3 | 3-4 | 4 and above |
|  |  | 34 | Percentage of faculty members under whom at least one scholar is awarded Ph.D. | 1 | 0 | More than 0 but less than 2 | 2-3 | 3-4 | 4 and above |
|  |  | 35 | Percentage of faculty members presented at least 2 papers in international seminars / conferences during last 3 years | 1 | 0 | More than 0 but less than 10 | 10-20 | 20-30 | 30 and above |
|  |  | 36 | Percentage faculty members presented at least 3 papers in national seminars / conferences during last 3 years | 1.5 | 0 | More than 0 but less than 20 | 20-30 | 30-40 | 40 and above |
|  |  | 37 | No. of International/National seminars / conferences/workshops organized in last 5 years | 1.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 38 | No. of faculty members who have acted as convener / Organizing secretary in national seminar / conferences in last 5 years | 1.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 39 | Percentage of faculty members who have been awarded Research Projects from UGC, ICSSR and other research funding agency | 1 | 0 | More than 0 but less than 2 | 2-5 | 5-9 | 9 and above |
|  |  | 40 | No. of faculty members, who are associated with any foreign agency for research / referee assignments | 1 | 0 | 1 | 2 | 3 | 4 and above |
|  | B-2 Academic Enrichment | 41 | Percentage of faculty members associated with academic associations | 1 | 0 | More than 0 but less than 20 | 20-30 | 30-40 | 40 and above |
|  |  | 42 | Percentage of faculty members who have attended international level academic events / programmes outside India (In last 5 years) | 1 | 0 | More than 0 but less than 1 | 1-2 | 2-3 | 3 and above |

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| Assessment matrix for Annual Auditing programme |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
| C. <br> Infrastructure and Learning Resources |  | 43 | Number of IPRs (Patents, Copyrights, Trade marks etc.) if any, in the name of faculty member of the college | 1 | 0 | 1 | 2 | 3 | 4 and above |
|  |  |  | Total | 15 |  |  |  |  |  |
|  | C-1 Physical assets | 44 | Whether the college has its own building | 0.5 | No |  |  |  | Yes |
|  |  | 45 | Ratio of total students to No. of classrooms in the college | 1 | above 150 | 150-125 | 125-100 | 100-80 | 80 and below |
|  |  | 46 | Ratio of students in practical subjects to the number of labs | 0.5 | above 150 | 150-120 | 120-90 | 90-60 | 60 and below |
|  |  | 47 | Ratio of student furniture to the total number of class rooms | 1 | 0-20 | 20-50 | 50-70 | 70-90 | 90 and above |
|  |  | 48 | Percentage of class rooms / labs equipped with working fans and tube lights / bulbs | 0.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 49 | Ratio of number of boys students to the No. of toilets | 0.5 | above 400 | 400-300 | 300-200 | 200-100 | 100 and below |
|  |  | 50 | Ratio of number of girls students to the No. of toilets | 0.5 | above 200 | 200-150 | 150-100 | 100-50 | 50 and below |
|  |  | 51 | Girls common room facility | 1 | No |  |  |  | Yes |
|  |  | 52 | Availability of Staff room | 0.5 | No |  |  |  | Yes |
|  |  | 53 | Department rooms in percentage to No. of subjects being taught in the college | 0.5 | 0 | More than 0 but less than 25 | 25-50 | 50-75 | 75 and above |
|  |  | 54 | Ratio of number of faculty members to the No. of toilets | 0.5 | above 80 | 80-60 | 60-40 | 40-20 | 20 and below |
|  |  | 55 | No. of computers in ICT labs | 0.5 | 0 | 1-5 | 6-10 | 11-20 | 21 and above |
|  |  | 56 | Availability of seminar / conference room in the college | 0.5 | No |  |  |  | Yes |
|  |  | 57 | Availability of Safe/Clean drinking water with functional RO system | 1 | No |  |  |  | Yes |
|  |  | 58 | Water harvesting system/ provision in the college | 0.5 | No |  |  |  | Yes |
|  |  | 59 | Availibility of Language Lab | 0.5 | No |  |  |  | Yes |
|  |  | 60 | Whether the campus is Wi-Fi enabled | 0.5 | No |  |  |  | Yes |
|  |  | 61 | No. of smart classrooms | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 62 | Ramp and other facilities for physically challenged students | 0.5 | No |  |  |  | Yes |
|  |  | 63 | Percentage of capacity of power generation through Generator / inverter/Solar panel to total electricity requirement of the college | 0.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 64 | Availability of Audio / video system in the college (Mic, TV, Projector, Laptops etc.) | 0.5 | No |  |  |  | Yes |

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| Assessment matrix for Annual Auditing programme |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
|  | C-2 Office Setup | 65 | Percentage of working Ministerial staff to no. of sanctioned posts (including Lab asstts.) | 1 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 66 | Percentage of working supporting staff to no. of sanctioned posts (including Lab bearers, gas man etc..) | 1 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 67 | Working accounts personnel | 0.5 | No |  |  |  | Yes |
|  |  |  | Total | 15 |  |  |  |  |  |
| D. Student Support and participation | D-1 Learning Support | 68 | Library facility | 0.5 | No |  |  |  | Yes |
|  |  | 69 | Working Librarian | 0.25 | No |  |  |  | Yes |
|  |  | 70 | Whether library is automated | 0.25 | No |  |  |  | Yes |
|  |  | 71 | Percentage of working Library staff against sanctioned posts | 0.25 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 72 | Ratio of total books in library to total No. of students | 0.5 | 0 | More than 0 and less than 3 | 3-4 | 4-5 | 5 and above |
|  |  | 73 | No. of Reading Rooms | 0.5 | 0 |  | 1 |  | 2 and above |
|  |  | 74 | No. of copies of News papers subscribed per 100 students | 0.25 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 75 | Subscription of employment News paper | 0.25 | No |  |  |  | Yes |
|  |  | 76 | No.of magazines subscribed | 0.25 | 0 | 1-3 | 4-6 | 7-9 | 10 and above |
|  |  | 77 | Number of journals subscribed per subject | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  | D-2 Counseling and Mentoring | 78 | Percentage of Students guided through Counseling cell | 0.25 | 0 | More than 0 but less than 2 | 2-4 | 4-6 | 6 and above |
|  |  | 79 | Sports Ground | 0.25 | No |  |  |  | Yes |
|  |  | 80 | Working Director Physical Education | 0.25 | No |  |  |  | Yes |
|  |  | 81 | No. of games for which complete set of equipments and gears available | 0.25 | 0 | 3 | 4-6 | 7-9 | 10 and above |
|  |  | 82 | Total No. of students benefited by issuing of sports equipments and gears | 0.25 | 0 | More than 0 but less than 50 | 50-100 | 100-200 | 200 and above |
|  |  | 83 | No. of events at Inter-college/University/National and International level in which college participated | 0.5 | 0 | 1-5 | 6-10 | 11-15 | 16 and above |

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| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
|  |  | 84 | No. of prizes won by college at Intercollege/University/National and International sports/ games | 0.25 | 0 | 1-2 | 3-5 | 6-8 | 9 and above |
|  |  | 85 | Anti ragging cell | 0.25 | No |  |  |  | Yes |
|  |  | 86 | Women cell | 0.25 | No |  |  |  | Yes |
|  |  | 87 | Sexual harassment complaint cell | 0.25 | No |  |  |  | Yes |
|  |  | 88 | Total No. of Extra-curricular activities organised | 0.5 | 0 | 1-5 | 6-10 | 11-15 | 16 and above |
|  |  | 89 | Is Remedial coaching facility being provided | 0.25 | No |  |  |  | Yes |
|  |  | 90 | Percentage of Students utilising IT / ICT lab. Facility to total No. of students | 0.25 | 0 | More than 0 but less than 5 | 5-10 | 10-15 | 15 and above |
|  |  | 91 | Entrepreneurship/Skill Development promotional cell in the college | 0.25 | No |  |  |  | Yes |
|  |  | 92 | NSS units in the college | 0.5 | No |  |  |  | Yes |
|  |  | 93 | Rover/ Ranger unit | 0.25 | No |  |  |  | Yes |
|  |  | 94 | NCC unit in the college | 0.25 | No |  |  |  | Yes |
|  |  | 95 | Employment/ job vacancy display board for students | 0.25 | No |  |  |  | Yes |
|  |  | 96 | First-Aid kit available | 0.25 | No |  |  |  | Yes |
|  |  | 97 | Functional Fire Extinguishers available | 0.25 | No |  |  |  | Yes |
|  |  | 98 | Students suggestion / feedback box available | 0.25 | No |  |  |  | Yes |
|  |  | 99 | Canteen facility available | 0.25 | No |  |  |  | Yes |
|  |  | 100 | Hostel facility available | 0.25 | No |  |  |  | Yes |
|  |  |  | Total | 10 |  |  |  |  |  |
| E. Financial Resources | E-1 Financial Management | 101 | Percentage of total grants utilized in last 3 years | 2 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
| and Utilisation |  | 102 | Average annual per capita capital expenditure | 2 | 0 | More than 0 but less than 500 | 500-1000 | 1000-1500 | 1500 and above |
|  |  | 103 | Average annual per capita operational expenditure | 2 | 0-200 | 200-400 | 400-600 | 600-800 | 800 and above |
|  |  | 104 | No. of Internal/ CA Audits undertaken during last 3 years | 2 | 0 | 1 | 2 | 3 | 4 and above |

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| Assessment matrix for Annual Auditing programme |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
|  | E-2 Self Financing Efforts | 105 | Funds received from sources other than state or central govt (last 03 years) | 2 | 0 | upto 1 lakh | 1-6 lakh | 6-20 lakh | 20 lakh and above |
|  |  |  | Total | 10 |  |  |  |  |  |
| F. <br> Commitment, <br> Leadership and <br> Management | F-1 Societal Footprint | 106 | Progress made under Green campus initiative (No. Of activities) | 0.5 | 0 | 1-3 | 4-6 | 7-9 | 10 and above |
|  |  | 107 | No. of efforts undertaken for creating national integration and Community awareness among students | 0.5 | 0 | 1-3 | 4-6 | 7-9 | 10 and above |
|  |  | 108 | No. of Institutional/ Corporate Collaborative activities undertaken | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  | F-2 Innovation, Values and Best practices | 109 | No. of initiatives undertaken for Students welfare | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 110 | Faculty Development Initiatives | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 111 | No. Of Books collected under Community Book Bank scheme | 0.5 | 0 | 1-100 | 101-200 | 201-500 | 500 and above |
|  |  | 112 | Participation of college in District level campaigning/ activities organized by district administration | 0.5 | 0 | 1-2 | 3-4 | 5-6 | 7 and above |
|  |  | 113 | Any other best/ unique performance/ activity/ social contribution | 1 | No |  |  |  | Yes |
|  |  | 114 | Percentage of students participating in Inter House sport activities | 0.5 | 0 | Mote than 0 but less than 10 | 10-20 | 20-30 | 30 and above |
|  |  | 115 | Is there any formal mechanism for Student feedback in place ? | 0.5 | No |  |  |  | Yes |
|  |  | 116 | Whether the college has functional solar power generating system | 0.5 | No |  |  |  | Yes |
|  | F-3 Effective implementation of Govt. Schemes | 117 | Implementation of Scholarships/Incentive schemes (distributional efficacy) | 1 | Pendency |  |  |  | No Pendancy |
|  |  | 118 | Percentage of students placed through Employment fairs organised by the college | 0.5 | 0 | More than 0 but less than 2 | 2-4 | 4-6 | 6 and above |
|  |  | 119 | Percentage of students who received GK Books | 0.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 120 | Percentage of students who received English Grammar Books | 0.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |

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COMMISSIONERATE OF COLLEGE EDUCATION, RAJASTHAN, JAIPUR -302015

| Criteria | Key Indicators | S.NO. | Parameters | Weightage | Credits |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | 0 | 1 | 2 | 3 | 4 |
|  |  | 121 | Classes organized under Pratiyogita Dakshta Programme [\{ (Actual No. of Classes)/ (4*No. of days) $\}^{* 100]}$ | 1 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 122 | Percentage of Students who appeared in State Level GK Competition | 0.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  |  | 123 | No. of trees planted | 1.5 | 0-10 | 11-50 | 51-100 | 101-200 | 201 and above |
|  |  | 124 | Average Percentage of Students who turned up for Monthly Test | 0.5 | 0-20 | 20-40 | 40-60 | 60-80 | 80-100 |
|  | F-4 Strengthening the bond | 125 | No. of Interactive sessions organised for students with motivational mentors/ excellent performers | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 126 | No. of Students- Principal interactions | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 127 | No. of Student- Teacher meetings other than class teaching | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 128 | No. of Staff Council and Development committee meetings held | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 129 | No. of Parents- Teacher meetings | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  | 130 | No. of Alumni meetings held (last two years) | 0.5 | 0 | 1 | 2 | 3 | 4 and above |
|  |  |  | Total | 15 |  |  |  |  |  |



श्री अशोक गहलोत माननीय मुख्यमंर्री, राजस्थान राजस्थान माननीय राज्य मंत्री (स्वतंत्र प्रभार) उन्च गिक्षा विभाग, राजस्थान

राजकीय महाविद्यालयों का सतत मूल्याकंन करवाने एवं
शैक्षणिक व संस्थागत गुणवत्ता सुधार हेतु राज्य सरकार की एक पहल ANNUAL AUDITING PROGRAMME (AAP) / COLLEGE ASSESSMENT PROGRAMME (CAP)

## महाविद्यालय प्रशिक्षण कार्यक्रम



# महाविद्यालय प्रशिक्षण कार्यशाला दिनांक 16-25 सितम्बर 2019 

## Details of

Assessment

## Assessment matrix

Performance Criteria: 6
Criteria

- A. Teaching and Learning
- B. Research and Professional Practices
- C. Infrastructure and Learning Resources


## Total weightage: 100

Weightage Parameters
35 $1-30$

15
31-43

15
$44-67$

## Assessment matrix

Performance Criteria: 6

## Criteria

- D. Student Support and participation
- E. Financial Resources and Utilisation
- F. Commitment, Leadership and Management


## Total weightage:100

Weightage Parameters
$10 \quad 68-100$

15 106-130

## A. Teaching and Learning A-1 Student Strength



## A.Teaching and Learning

 A-2 Inclusivity| $\mathbf{3}$ | Percentage of Girls in case of (a) Co Ed. College | 1.5 |
| :---: | :---: | :---: | :---: |
| $\mathbf{4}$ | (b) Girls College |  |
| $\mathbf{5}$ | Percentage of SC | 1 |
| $\mathbf{6}$ | Percentage of ST | 1 |
| $\mathbf{7}$ | Percentage of OBC | 1 |
| $\mathbf{8}$ | Percentage of MBC | 1 |
| $\mathbf{9}$ | Percentage of EWS | 1 |
| $\mathbf{1 0}$ | Percentage of Minorities | 1 |
| $\mathbf{1 1}$ | Percentage of Students from other districts | 0.5 |
| $\mathbf{1 2}$ | Percentage of students with Special abilities | 0.5 |

## A.Teaching and Learning A-3 Choices

13 No. of Faculties (Arts, Science, Commerce etc.) 1

14 No. of Subjects offered at UG Courses 1.5

15
No. of PG Courses offered
0.5

16
No. of Vocational / skill Courses offered
0.5

Percentage of students enrolled in vocational
17 courses

Percentage of Students enrolled in Skill Development Courses (RSLDC and Other agencies)

## A. Teaching and Learning <br> A-4 Faculty-Portrayal

19Working faculty (including work arrangement, guest faculty,
adhoc) as percentage of sanctioned posts ..... 1.5
Percentage of filled posts (regular appointments) against ..... 1 sanctioned posts
20
21 Percentage of working faculty members having Ph.D Degree ..... 1.5
Percentage of working faculty members having M.Phil. Degree .....
0.5 .....
0.5  (other than Ph.D)  (other than Ph.D) .....  ..... 0.5 .....  ..... 0.5
22
0.5
23 Percentage of working faculty members awarded PDF/D.Litt
24Student-Teacher ratio as per sanctioned posts1
25 Student-Teacher ratio as per working teachers ..... 1
26 Target of content-wise teaching achieved in percentage ..... 1
27 Percentage of faculty members contributed to devlopment of E-content (which is being utilised in more than one institute) ..... 1 ..... 27

## A.Teaching and Learning

## A-5 Student performance and learning outcomes

| $\mathbf{2 8}$ | Pass percentage in last University result | 3 |
| :---: | :---: | :---: |
| $\mathbf{2 9}$ | Percentage of Students scored $60 \%$ and above <br> in University result | 2 |

Percentage of Students scored 75\% and above in University result

## B. Research and Professional Practices

## B-1 Research Output

31
Percentage of faculty members having 5 and more research papers published during last 3 years
32
Percentage of faculty members authored/co-authored at least one book ..... 1
33 Percentage of faculty members recognized as research supervisor ..... 1.5
Percentage of faculty members under whom at least one scholar is awarded Ph.D.
Percentage of faculty members presented at least 2 papers in international seminars / conferences during last 3 years
Percentage faculty members presented at least 3 papers in national seminars /conferences during last 3 years
No. of International/National seminars / conferences/workshops organized in last 5 years ..... 1.5
No. of faculty members who have acted as convener / Organizing secretary in national seminar / conferences in last 5 years ..... 1.5
Percentage of faculty members who have been awarded Research Projects from ..... 1 UGC, ICSSR and other research funding agencyNo. of faculty members, who are associated with any foreign agency for research/ referee assignments1

## B.Research and Professional Practices B-2 Academic Enrichment

$\left.41 \begin{array}{c|c|c|}\hline \text { Percentage of faculty members associated with } \\ \text { academic associations }\end{array}\right] 1$

Percentage of faculty members who have attended
42 international level academic events / programmes outside India (In last 5 years)

Number of IPRs (Patents, Copyrights, Trade marks
43 etc.) if any, in the name of faculty member of the

## C. Infrastructure and Learning Resources C-1 Physical assets

| $\mathbf{4 4}$ | Whether the college has its own building | 0.5 |
| :---: | :---: | :---: |
| $\mathbf{4 5}$ | Ratio of total students to No. of classrooms in the college | 1 |
| $\mathbf{4 6}$ | Ratio of students in practical subjects to the number of labs | 0.5 |
| $\mathbf{4 7}$ | Ratio of student furniture to the total number of class rooms | 1 |
| $\mathbf{4 8}$ | Percentage of class rooms / labs equipped with working fans and <br> tube lights / bulbs | 0.5 |
| $\mathbf{4 9}$ | Ratio of number of boys students to the No. of toilets | 0.5 |
| $\mathbf{5 0}$ | Ratio of number of girls students to the No. of toilets | 0.5 |
| $\mathbf{5 1}$ | Girls common room facility | 1 |

52
Availability of Staff room ..... 0.5
53Department rooms in percentage to No. of subjects being taught0.5
in the college
54 Ratio of number of faculty members to the No. of toilets ..... 0.5
55 No. of computers in ICT labs ..... 0.5
56 Availability of seminar / conference room in the college ..... 0.5
57 Availability of Safe/Clean drinking water with functional RO system ..... 1
58 Water harvesting system/ provision in the college ..... 0.5
59 ..... 0.5No. of smart classrooms
60 ..... 0.5Percentage of capacity of power generation through Generator /
0.5
63 inverter/Solar panel to total electricity requirement of the college
62 Ramp and other facilities for physically challenged students ..... 0.50.5Availability of Audio / video system in the college (Mic, TV,Projector, Laptops etc.)0.5

## C. Infrastructure and Learning Resources C-2 Office Setup

| 65 | Percentage of working Ministerial staff to no. of <br> sanctioned posts (including Lab asstts.) | 1 |
| :---: | :---: | :---: |
| 66 | Percentage of working supporting staff to no. of <br> sanctioned posts (including Lab bearers, gas man <br> etc..) | 1 |

## D. Student Support and participation D-1 Learning Support

| $\mathbf{6 8}$ | Library facility | 0.5 |
| :---: | :---: | :---: |
| $\mathbf{6 9}$ | Working Librarian | 0.25 |
| $\mathbf{7 0}$ | Whether library is automated | 0.25 |
| $\mathbf{7 1}$ | Percentage of working Library staff against sanctioned posts | 0.25 |
| $\mathbf{7 2}$ | Ratio of total books in library to total No. of students | 0.5 |
| $\mathbf{7 3}$ | No. of Reading Rooms | 0.5 |
| $\mathbf{7 4}$ | No. of copies of News papers subscribed per 100 students | 0.25 |
| $\mathbf{7 5}$ | Subscription of employment News paper | 0.25 |
| $\mathbf{7 6}$ | No. of magazines subscribed | 0.25 |
| $\mathbf{7 7}$ | Number of journals subscribed per subject | 0.5 |

## D. Student Support and participation D-2 Counselling and Mentoring

78 Percentage of Students guided through Counselling cell ..... 0.25
79 Sports Ground ..... 0.25
80 Working Director Physical Education ..... 0.25
81
No. of games for which complete set of equipments and gears ..... 0.25 available
Total No. of students benefited by issuing of sports equipments ..... 0.25 and gears
82
No. of events at Inter-college/University/National and International level in which college participated ..... 0.5830.25and International sports/ games84 No. of prizes won by college at Inter-college/University/National
85 Anti ragging cell ..... 0.25
86 Women cell ..... 0.25

| $\mathbf{8 7}$ | Sexual harassment complaint cell | 0.25 |
| :---: | :---: | :---: | :---: |
| $\mathbf{8 8}$ | Total No. of Extra-curricular activities organised | 0.5 |
| $\mathbf{8 9}$ | Is Remedial coaching facility being provided | 0.25 |
| $\mathbf{9 0}$ | Percentage of Students utilising IT / ICT lab. Facility to total No. of <br> students | 0.25 |
| $\mathbf{9 1}$ | Entrepreneurship/Skill Development promotional cell in the college | 0.25 |
| $\mathbf{9 2}$ | NSS units in the college | 0.5 |
| $\mathbf{9 3}$ | Rover/ Ranger unit | 0.25 |
| $\mathbf{9 4}$ | NCC unit in the college | 0.25 |
| $\mathbf{9 5}$ | Employment/ job vacancy display board for students | 0.25 |
| $\mathbf{9 6}$ | First-Aid kit available | 0.25 |
| $\mathbf{9 7}$ | Functional Fire Extinguishers available | 0.25 |
| $\mathbf{9 8}$ | Students suggestion / feedback box available | 0.25 |
| $\mathbf{9 9}$ | Canteen facility available | 0.25 |
| $\mathbf{1 0 0}$ | Hostel facility available | 0.25 |

End of Session II

## E. Financial Resources and Utilisation E-1 Financial Management E-2 Self Financing Efforts

| 101 | Percentage of total grants utilized in last 3 years | 2 |
| :---: | :---: | :---: | :---: |
| 102 | Average annual per capita capital expenditure | 2 |

103 Average annual per capita operational expenditure ..... 2
104 No. of Internal/ CA Audits undertaken during last 3 years ..... 2105Funds received from sources other than state or centralgovt (last 03 years)2

## F. Commitment, Leadership and Management F-1 Societal Footprint

| 106 | Progress made under Green campus initiative (No. <br> Of activities) | 0.5 |
| :---: | :---: | :---: |
| 107 | No. of efforts undertaken for creating national <br> integration and Community awareness among <br> students | 0.5 |
| $\mathbf{1 0 8}$ | No. of Institutional/ Corporate Collaborative <br> activities undertaken | 0.5 |

# F. Commitment, Leadership and Management F-2 Innovation, Values and Best practices 

| 109 | No. of initiatives undertaken for Students welfare | 0.5 |
| :---: | :---: | :---: |
| $\mathbf{1 1 0}$ | Faculty Development Initiatives | 0.5 |
| $\mathbf{1 1 1}$ | No. Of Books collected under Community Book Bank scheme | 0.5 |
| $\mathbf{1 1 2}$ | Participation of college in District level campaigning/ activities <br> organized by district administration | 0.5 |
| $\mathbf{1 1 3}$ | Any other best/ unique performance/ activity/ social contribution | 1 |
| $\mathbf{1 1 4}$ | Percentage of students participating in Inter House sport activities | 0.5 |
| $\mathbf{1 1 5}$ | Is there any formal mechanism for Student feedback in place ? | 0.5 |
| $\mathbf{1 1 6}$ | Whether the college has functional solar power generating system | 0.5 |

## F. Commitment, Leadership and Management F-3 Effective implementation of Govt. schemes

117
Implementation of Scholarships/Incentive schemes (distributional efficacy )
Percentage of students placed through Employment fairs
organised by the college
organised by the college ..... 0.5 ..... 0.5 ..... 118 ..... 118
Percentage of students who received GK Books ..... 0.5
120 Percentage of students who received English Grammar Books ..... 0.5
121 Classes organized under Pratiyogita Dakshta Programme [\{ ..... 1 (Actual No. of Classes)/ (4*No. of days) ${ }^{*} 100$ ]122Percentage of Students who appeared in State Level GKCompetition0.5
No. of trees planted ..... 1.5
123 ..... 1.5
124 Average Percentage of Students who turned up for Monthly Test ..... 0.5

## F. Commitment, Leadership and Management F-4 Strengthening the bond

125
No. of Interactive sessions organised for students with motivational mentors/ excellent performers ..... 0.5 ..... 126
No. of Students- Principal interactions ..... 0.5
127
No. of Student- Teacher meetings other than class teaching ..... 0.5
No. of Staff Council and Development committee ..... 0.5
meetings held ..... 128
No. of Parents- Teacher meetings ..... 0.5
130 No. of Alumni meetings held (last two years) ..... 0.5


